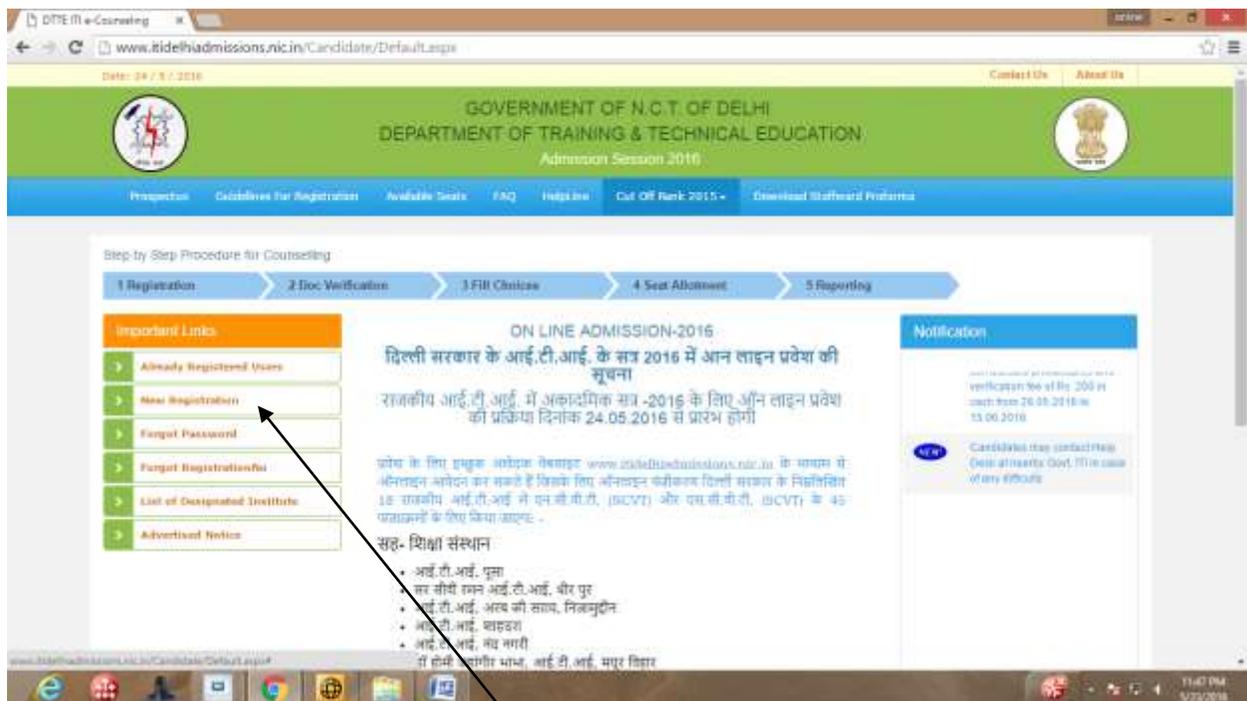


ONLINE REGISTRATION FORM SAMPLE

STEPS FOR FILLING UP THE ADMISSION ONLINE REGISTRATION FORM

- (A) Registration and Online Fee Deposit.
- (B) Fill Choice
- (C) Choice Locking/ Saving
- (D) Document Verification
- (E) Seat Allotment
- (F) Reporting

After logging into the website: <http://www.itidelhiadmissions.nic.in> the candidate will see the following web page.



For registering click on the **“New Registration”** link as shown above. There after candidate needs to read the instructions and then click on the **“Click here to proceed”** button given at the bottom of page.

6. Enter the security pin as shown below and SUBMIT to retrieve.
7. In case of any difficulty please contact any nearest Govt. ITI for assistance.
8. Helpline numbers will be functional during online application process on each working day from 09.00AM to 05.00PM.
9. The Registration No. printed on the computer generated Registration Page must be retained with you and should be mentioned in all your correspondences during the counselling session.

[Click here to Proceed](#)

Fill candidate's name, father's name, date of birth as given in the qualifying certificate.

The screenshot shows a registration form with the following fields and options:

- Name of Candidate (उम्मीदवार का नाम) *
- Father's Name (पिता का नाम) *
- Mother's Name (माता का नाम) *
- Date of Birth (जन्म तिथि) * with sub-fields for Date, Month, and Year.
- Gender (लिंग) * with a dropdown menu showing "--Select--".
- Category (श्रेणी) * with a dropdown menu showing "--Select--".
- Sub-Category (उप-श्रेणी) * with radio button options: None, Divyang, Ex-Serviceman, NCC, SW, DG/DP, JAK, and Minority.

Arrows from the text above point to the Name of Candidate, Father's Name, Date of Birth, Gender, and Category fields.

The **“Gender AND CATEGORY”** of the candidate needs to be selected from the given choices in the **drop down menu**.

Mother's Name (माता का नाम)* :

Date of Birth (जन्म तिथि)* : Date ▼ Month ▼ Year ▼

Gender (लिंग)* : --Select-- ▼

Category (श्रेणी)* : General ▼

Sub-Category (उप-श्रेणी)* : None Divyang Ex-Serviceman NCC SW DG/DP J&K Minority EWS

Are you an inmate of Orphanage (registered with Delhi government) (क्या आप अनाथालय में रहते हैं)* : No Yes

After that candidate needs to fill his **sub cat (if any)**. Multiple subcategories are allowed. If candidate does not have any sub cat then select **"none"**. Further instructions are given in the prospectus.

A general candidate whose family has gross annual income is **below 8 Lakh rupees and fulfill other terms and conditions of Economically Weaker Section (EWSs)** are eligible **for 10 percent reservation in ITI Admission. For availing reservation candidates needs to produce a certificate as per Annexure XIV of prospectus from competent authority as given in the prospectus.**

Are you an Inmate of Orphanage (registered with Delhi government) (क्या आप अनाथालय में रहते हैं)* : No Yes

Is your School & Residence both located in Rural Area of Delhi (क्या आपका स्कूल और निवास स्थान दिल्ली के गाँव में है)* : No Yes

Religion (धर्म) : --Select-- ▼

Correspondence Address (पता)* :

State (राज्य)* : --select-- ▼

Pin Code (पिन कोड)* :

If the Candidate is “inmate of an orphanage, registered with Delhi Government” then select “Yes” otherwise select “NO”

If both the candidate’s **qualifying school and residence** are located in rural area of Delhi then click “YES” other-wise select “NO”.

Religion of the candidate must be selected in the drop down menu. If candidate religion is not in above list then click “others”.

Fill the Correspondence address of the candidate.

Select “Delhi” If candidate’s residence is located in Delhi otherwise select “Other State”.

Candidate must give his /her contact address :”PIN CODE”.

Give the mobile number on which candidate could be contacted. One mobile number could be used for only one registration.

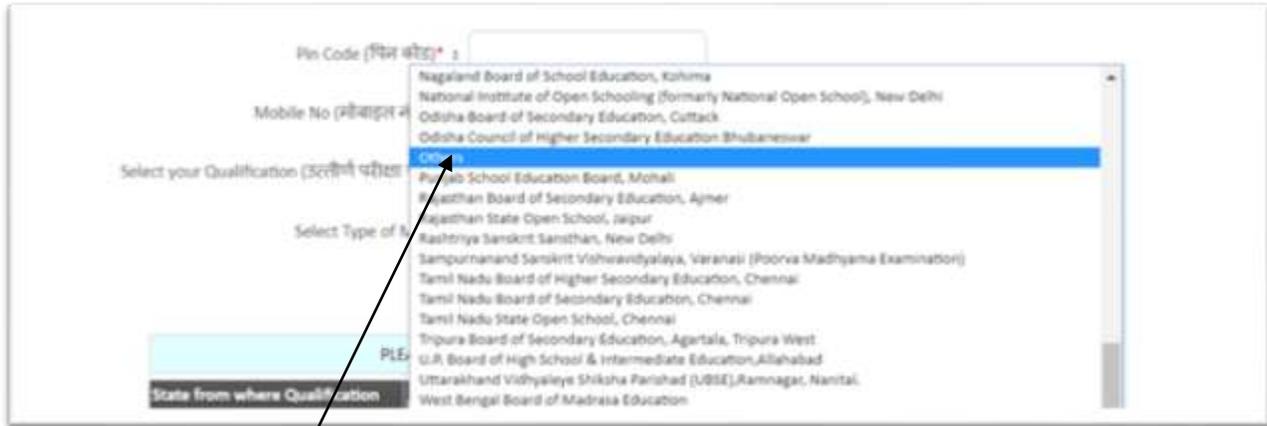


The image shows a registration form with the following fields and options:

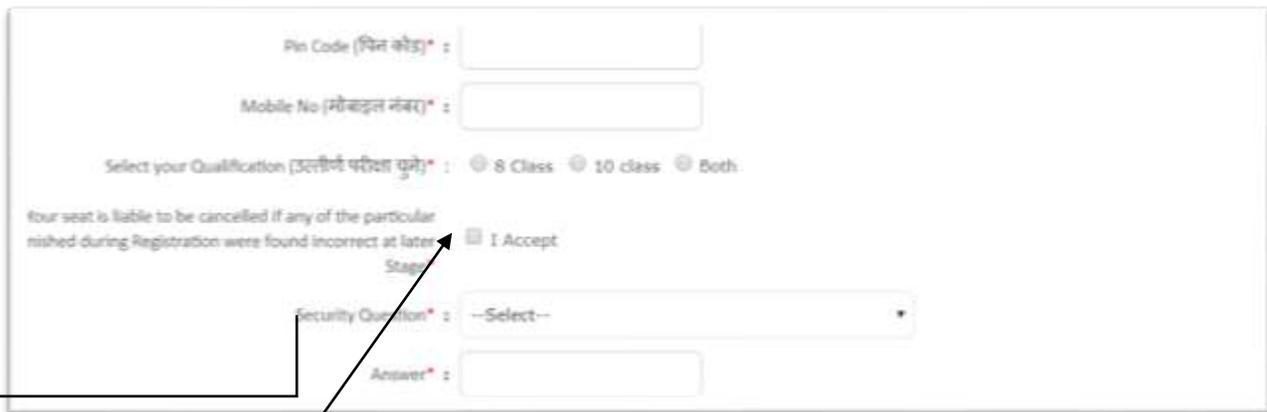
- State (राज्य)* : --select-- *
- Pin Code (पिन कोड)* : [input field]
- Mobile No (मोबाइल नंबर)* : [input field]
- Select your Qualification (उत्तीर्ण परीक्षा पुणे)* : 8 Class 10 class Both
- Your seat is liable to be cancelled if any of the particular furnished during Registration were found incorrect at later : Accept

Two arrows point from the text above to the Pin Code and Mobile No input fields.

Select Your Qualification: You need to choose the Qualification option on basis of which you want to seek admission and fill his /her marks as per instructions given in prospectus.



Select your **qualifying board** from the list of valid boards. If your board is not in the list of qualifying boards then you may select “**others**” option. Candidate must ensure that his/her qualifying board is “Recognized” for admission.



Candidate needs to “**Accept**” the statement by clicking on the check box.

Note : In case you do not find any subject or subjects name which you have passed, in Drop down Menu as shown below, then select “Other Subject 1” if one subject is not there, select “Other Subject 1” and “Other Subject 2” if two subjects are not there and so on, and fill their respective marks etc. Maximum four Subjects can be selected which are not in the list. In case you find that more than four subjects name are missing from the list, you are required to intimate the same through Email or visit nearest Govt. ITI along with your Mark sheet.

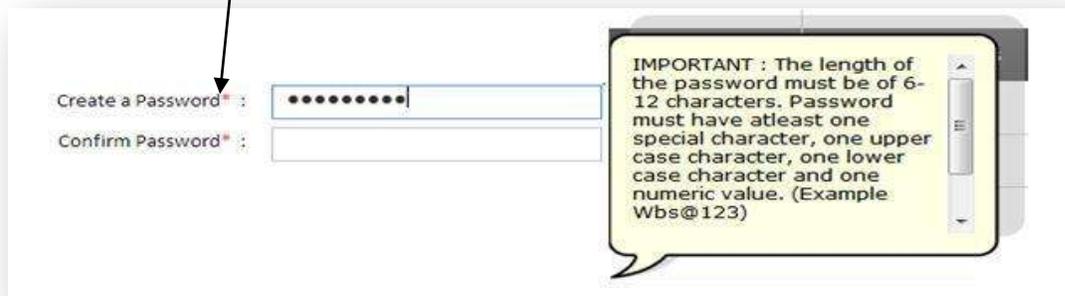
Candidate can select his /her board in the drop down menu. If the candidate’s board is not available in dropdown then he/she may select other board option.

▼ **SECURITY QUESTION:** The candidate will be prompted to select a security Question and its answer. It will be helpful in case if she/he forgets his/her Registration Number or Password. The candidate is advised not to share the same with anyone.



NOTE: The answer to the Security Question must be at least 6 Characters size without any space or special character.

CREATE A PASSWORD: The candidate will be prompted to generate his own 'PASSWORD'. Password should be at least minimum 8 characters long and should contain at least one Uppercase character(s) (A-Z), at least one Lowercase character(s) (a-z) and atleast one special character(s) (i.e.! \$ % ^ * @ # & etc.). The candidate is advised to keep his/her Online Registration Password secure and not to share as it can be misused by others. Maintaining the secrecy of the password will be the sole responsibility of the candidate himself/herself.



Examples Valid Passwords (Abcd@123, Suman\$85, 123RKsha*98 etc.)

SECURITY PIN: Please enter the Green Text as shown below as Security Pin.
“Please type the same characters in same format (as it is Case Sensitive)”



REGISTRATION SLIP: As soon as you will submit you're Details. The System will generate your Registration Slip along with the Registration No.



NOTE: Now along with this registration slip, you need to report at the Designated Institute (Govt. ITI) for further verification along with all your relevant documents in original.

For Online Registration Fee payment

After generating registration number candidate needs to log in and select “**FEE PAYMENT**” link and select “**Pay Registration fee**” option and then select “**Make Payment**” option.



The following page will appear. Check the details and click “**Make Payment**” button:-

PAYMENT DETAILS	
Registration No	100119
Name	akshay
Course	ITI
Amount (in Rs.)	2.00
Applicable Additional Processing Charges as follows	(i) Credit - 1.35%* of the Amount. (ii) Debit Cards - .75%* of the Amount. (iii) Internet Banking - Rs 12/- per transaction for HDFC/ICICI/SBI/Axis Bank. Rs 08/- per transaction for rest all Banks. * All card transaction fees will be subject to a minimum of Rs 10/- per transaction.
<input type="button" value="Make Payment"/>	

Then the payment gateway page will appear and select the mode of payment from the window of On Line Portal and pay the **registration amount of Rs. 200/- plus charges as applicable by Credit**



Card, Debit Card, Debit+ ATM Card or Internet Banking by filling all the required details and clicking on "Make Payment" option.

The screenshot shows a payment gateway interface. On the left, there is a sidebar menu with options: Credit Card (selected), Debit Card, Debit Card + ATM PIN, and Internet Banking. The main area is titled "Pay by Credit Card" and features logos for VISA, MasterCard, and RuPay. Below the logos, there are input fields for "Card Number" (with a "Show" button), "Expiration Date" (split into "Month" and "Year" dropdowns), and "CVV/CVC" (with a "Show" button). A "Card Holder Name" field is also present. At the bottom of the form is a prominent yellow "Make Payment" button. On the right side, a summary box displays "Merchant Name: Delhi Knowledge Development Foundation" and "Payment Amount: ₹ 200".

After Successful payment take the print of Fee receipt.

PAYMENT CONFIRMATION SLIP	
Registration No	100002
Name	Your Name
Course	ITI
Amount	Rs200
Reference No.	NAXG6247682493
Payment Status	Successful
Payment Receiving Date	4/24/2018 4:01:06 PM
Mode of Payment	Online

[Print Fee Receipt](#)

