

ITI Delhi Online Admission 2021

Fourth Counseling Guidelines For Candidates

Important Dates for Fourth Counseling (Tentative)

From	TO	Remarks
28.10.2021		Seat Allotment Display
29.10.2021	02.11.2021	Online Freeze preference by candidate
30.10.2021	03.11.2021	Online Fee Payment
29/10/2021, 1/11/2021, 2/11/2021, 8/11/2021		Physical verification at allotted ITI (4 days)

Note: Only freeze option is available in fourth counseling.

Fourth Counseling seat allotment result would be displayed on the online admission portal on 28.October.2021 (Tentative). Candidate can find their allotment status by logging into the Online Admission portal (itidelhiadmissions.nic.in) using his/her User ID and password.

(Only for seat allotted candidates)

Candidates who are allotted a seat in Fourth counseling (Including Upgraded/Retained candidates of previous round and Fresh allotment candidates) needs compulsorily select his/her preference online. Only freezing of allotted seat is allowed in Fourth Counseling

Freezing means If the candidate is satisfied with the seat allotted to him/her and wants to take provisional admission then he/she should freeze his/her allotted seat. Allotted candidates who do not freeze the allotted seat within stipulated time would lose the allotted seat and would also be out of counseling.

Candidates who opt for **freezing preference** need to follow the following process for completing the admission process:-

1. Online Fee Submission: Candidate needs to pay Online Admission Fee from 21/10/2021 to 24/10/2021 and do physical reporting as per step no 2.

2. Physical Reporting*: Physical Reporting of candidate for Fourth Counseling at Allotted ITI would be done on 29/10/2021, 1/11/2021, 2/11/2021 and 8/11/2021 from 9:30 am to 4:30Pm . The details (helpline nos/ address etc) of ITI's are available on the online admission portal and prospectus. The candidate should call (Preferable)/visit the allotted ITI and take the appointment (time slot) for physical verification beforehand so as to avoid un-necessary rush. However directly reporting candidates may also be physically verified if work load is less else they would be given time slot (date and time) by admitting ITI for physical verification. If a admitted candidate who does not physically report to provisionally admitting ITI within stipulated time then his/ her provisional admission would be cancelled and fee paid would not be refunded and he/she would be out of admission process.

If a candidate reports to admitting ITI but is not able to provide/show the certificates as given in the above table then his/her provisional admission would be cancelled and fee paid would not be returned and he/she would be out of admission process. So to avoid such situation it is advised (at the discretion of candidate) that candidate may visit the allotted ITI with all the documents and get them checked for correctness (Before last date of freezing/ fee payment) and then pay the admission fee. If candidate is satisfied with the correctness and completeness of his/her documents then he/she can pay the fee beforehand and then physically report to allotted ITI within stipulated time. Helpdesks for this purpose would be working in all admitting ITI's from date of declaration of result.

***Before visiting ITI candidate must ensure that Aarogya Setu App is installed and updated in their mobiles and has no Covi19 symptoms. In case of covid 19 symptoms candidate must call admitting ITI and discuss further course of action with them.**

The following documents would be required at the time of Physical reporting at allotted ITI:-

Sno	Name of Document	Remarks
1	Copy of seat Allotment letter.	Download from Online Admission Portal
2	Copy of Fee Payment slip/Provisional admission Slip	
3	All his original certificates	1. Qualifying Mark sheet & certificate. 2. Category certificates (SC/ST/OBC/EWS as/if applicable). 3. Sub Category certificates (PwD /Defense Personnel/ NCC/SW/ DG/DP/ MINORITY/ ORPHAN) If applicable. 4. Weight age Certificates (Rural/ Defense Personnel).
4	Set of self-attested photocopies of documents to be submitted at the allotted ITI	As above
5	Medical fitness certificate	Annexure I of prospectus
6	Self-Attested Prohibition of Ragging undertaking	Annexure III of prospectus
7	Undertaking	Annexure IV of prospectus
8	Self-attested Character certificate	Annexure II of prospectus
9	Aadhar card of candidate	For MIS Portal Updation
10	Three Pics of candidate	Recent Pics

Procedure to be followed by non admitted candidates for participation in Online admission after 4th counseling

Vacant seats including Unfilled seats of fourth counseling, non-reported seats and seats of discharged candidates would be offered to candidates after 4th counseling. Participation in admission after 4th counseling would be allowed only to non-admitted verified candidates. The Trade/ITI choices of all the candidates would be deleted after fourth counseling. . The Trade/ITI choices of all the candidates would be deleted after fourth counseling. All candidates would need to fill fresh Trade/ITI choices for participation. A candidate can fill maximum of five (5) trade/ITI choices.

The process to be followed for participation in admission after 4th counseling for various categories of candidates is as follows:-

1. **Non allotted candidates/ allotted candidates who have not paid admission fee:** Such candidates can participate in counseling by filling the fresh Trade /ITI choices within stipulated time of choice filling.

2. **Admission fee paid candidates (including discharged candidates/ non physically reported candidates/discrepancy candidates):** Such candidates needs to visit the last allotted ITI/admitting ITI and submit their request in prescribed format to the ITI within stipulated time i.e. On or before 11/11/2021 on working days and then fill fresh trade/ITI choices.

Seat vacancy and dates for choice filling and request for participation would be displayed on admission portal after 4th counseling so interested candidates are advised to visit the admission portal for further updates.

FORM OF MEDICAL CERTIFICATE

ANNEXURE – I

(To be signed by Registered Medical Practitioner)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Sh./Smt./Km.

Son/daughter/Wife of Shriwhose signature is given below. As a result of his/her examination I certify that nothing adverse has been found which may disqualify him/her from admission to a technical institution under the Government of Delhi. I have to further add that:

1. His/her eyes appear to be
2. His/her heart & lungs are clear
3. His/her weight is
4. His/her height is
5. He/she does not wear glass/wear glass with vision.
6. He/she has not have any disease, mental and bodily infirmity, which will make him/her, unfit in the near future for an active life and training.

Mark of identification

Signature of the candidate

.....
Name & Signature of the
Medical Officer with seal
& Registration no.....

CHARACTER CERTIFICATE

(Declaration To be submitted at the Time of Admission)

Certified that I know Mr./Ms./.....

Son/daughter of

Shri.....

Resident of from the lastyearsmonths. He/she bears a good moral character and is ofnationality. He/ She is not related to me.

Place:Date :

Signature

Name (in Capital Letters)
Designation & Address with
Stamp

This certificate should be
from any one of the following:

1. Principal/Head Master of the recognized School/ College/ Institution where the candidate studied last;
2. Gazette Officer of Central or State Government;
3. Members of Parliament or State Legislature belonging to the constituency where the candidate or his parent/ guardian is ordinarily resident;
4. Sub-Divisional Magistrates/ Officers;
5. Tehsildars or Naib/ Deputy Tehsildars authorized to exercise magisterial powers;
6. Block Development Officer;
7. Self-attested certificate by the candidate is also valid.

PROHIBITION OF RAGGING

(Self-declaration to be submitted at the time of admission)

I, _____ son/ daughter of Sh. _____ resident of _____ hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished appropriately

Place: Signature of the Candidate

Date:

Name of the candidate:

I, _____ Father/Guardian of Mr. /Ms _____

resident of _____ hereby declare that I am aware of the law regarding prohibition of ragging and I agree to abide by the punishment meted out to my ward in case the latter is found guilty of ragging.

Signature of Parent/Guardian

Name of Parent/Guardian

UNDERTAKING

ANNEXURE – IV

(To be submitted at the Time of Admission)

1. I am liable to be struck off from the roll of Institution without notice in case I remain absent for 10 consecutive days without information / sanction of leave, unsatisfactory progress in the training, short of attendance below 50 %, failing in the aptitude test, Committing breach of discipline in the Institution.
2. I shall get two sets of prescribed uniform stitched within seven days from the day of reporting at admitted institute positively and shall wear the same daily right from my residence & till reaching back to the residence.
3. I shall have no objection in attending Institution as per the existing or changed timing by the institute as per shift timing.
4. I shall maintain at least 80% attendance in each subject for making me eligible for appearing in the each examination.
5. In case the trade in which I have got admission is not affiliated with National Council of Vocational Training or de-affiliated by National Council of Vocational Training, DGT, Ministry of Labor at any stage/reason, I have no objection to appear in the examination conducted and certified by State Council of Vocational Training.
6. I have no objection if I will be transferred to any other Institute due to any administrative reason whatsoever.
7. I will not carry/use mobile phone in the ITI campus.
8. I hereby declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found guilty of the offence of ragging and/or abetting ragging, I am liable to be punished as per guideline issued by the Honorable Supreme Court of India .
9. I will attend the Industrial visit / On-Job Training during the training period at various Industries at my own risk. In case of any accident, mis-happening or riots, I/We will not hold the Institute/Industry responsible for the same.

In case, I/We fail to abide myself as stated above, the Principal/Head of the Institute is empowered to take disciplinary action against me as per rules.

Yours faithfully

.....
(Full Signature of Parent/Guardian)

.....
(Full Signature)

Name :.....(Block Letters)

Name:(Block Letters)

Relation

Trade Roll No.